

TOWNSHIP NEWS

Lower Allen Township · 2233 Gettysburg Road · Camp Hill , PA 17011



Board of Commissioners Seated L to R: Richard F. Schin, Carolyn E. Holtzman, Dean W. Villone Standing L to R: H. Edward Black, Jack. R. Simpson, Jr.,

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Stormwater Program Update



The Lower Allen Township Board of Commissioners heard a presentation from Arcadis, the Township's consultant, regarding the Stormwater Fee and Feasibility Study at their regular meeting on October 8, 2018. Recommendations regarding the Stormwater rate structure were discussed with the Commissioners as well as the Stormwater Management Program scope and budget.

The 5-year Stormwater Program budget is projected to be approximately 1.2 million dollars per year. Most of the money in the budget is allocated to the EPA and PADEP federally-mandated Municipal Separate Storm Sewer System (MS4) Compliance requirements. Additional budgeted funds will be spent on stormwater infrastructure maintenance, inspection and replacement as required.

The following rate structure was presented to the Commissioners: Residential properties, including vacant properties, will be billed a flat fee. Non-residential and multifamily units will be billed based upon the impervious area on the property. An Equivalent Residential Unit (ERU) was calculated to equal 3,115 SF. This number was based upon a digitized study of buildings, sidewalks, and driveways in the Township. To determine the fee per ERU, the total number of ERUs in the Township was calculated and this number was divided by the Stormwater Program costs. The quarterly stormwater fee for Lower Allen Township properties was presented to the Commissioners as \$19 per ERU.

Residential and vacant properties will be billed a flat rate of \$19.00 (1 ERU) per quarter. Non-residential and multifamily units will be billed based on the number of ERUs (3,115 SF) that the property has, multiplied by the rate of \$19/per ERU, per quarter. The chart below illustrates fee examples:

	OWNER	SF	ERU's	QUARTERLY FEE/ERU	YEARLY FEE
1	Residential Property	Inclusive	1	\$19	\$ 76
2	School	337,092	108	\$2,052	\$8,208
3	Grocery Store	460,753	148	\$2,812	\$11,248
4	Mall	1,818,727	584	\$11,096	\$44,384

At the conclusion of the presentation by Arcadis, the Commissioners voted unanimously to advertise an ordinance authorizing the Stormwater Fee. Ordinance 2018-10 was enacted by the Board of Commissioners on October 22, 2018, authorizing LATSA to enact and collect stormwater fees and to provide a system for collection of the fees for *(Continued on Page 3)*

DIRECTORY OF SERVICES

Lower Allen Township

2233 Gettysburg Road • Camp Hill, PA 17011
Phone: 717-975-7575• Fax: 717-737-4182• www.latwp.org
Monday-Friday: 8:00 pm to 4:00 pm

Tax Office - Phone: 717-737-5671 Hours: Monday, Tuesday, Thursday 10:00 am - 2:00 pm

KEY STAFF	EXT#
Thomas G. Vernau, Jr., Manager	1001
Erin G. Trone, Assistant Manager and Director of Economic Development	1002
Donna Paul, Human Resources, Recycling Coordinator	1402
David L. Holl, Director of Public Safety	1601
Leon Crone, Police Captain	1515
Daniel Flint, P.E., Township Engineer and Director of Community Development	1101
Richard Grove, Finance Director	1202
Bob Nailor, Public Works Coordinator	2106
Frank Wirth, Fire Captain	1311
Dave Murdoch, Fire Chief, Lower Allen Fire Co. No. 1	1302
Frank Williamson, Fire Chief, Lisburn Community Fire	766-3994

IMPORTANT NUMBERS

Emergency Police • Fire • EMS	9-1-1 (24-hours a day)
Non-Emergency & After Hours	717-238-9676
Poison Control Center	1-800-222-1222
PPL	1-800-342-5775
UGI	1-800-962-1212
PA American Water	1-800-565-7292
Suez Water Company	1-888-844-0352
Lower Allen Sewer Authority	717-774-0610
Penn Waste (Trash & Recycling)	1-866-575-8720
Trash Complaints - call the Township	717-975-7575, ext. 1106
Cleve J. Fredrickson Library	717-761-3900
New Cumberland Public Library	717-774-7820
Joseph T. Simpson Library	717-766-0171
West Shore Recreation Commission	717-920-9515
Representative Sheryl Delozier 2929 Gettysburg Rd., Suite 6, Camp Hill, PA 17011	717-761-4665
Senator Mike Regan 1 East Harrisburg Street Dillsburg, PA 17017	717-432-1733
U.S. Representative Scott Perry	717-635-9504
U.S. Senator Robert Casey, Jr.	717-231-7540
U.S. Senator Pat Toomey	717-782-3951

CALENDAR AT A GLANCE

All meetings are held at the Lower Allen Township Municipal Services Center (unless otherwise noted)

JANUARY

	JANO ANI												
1	New Years Day	Township Office Closed											
3	Sewer Authority	7:30 pm											
3	Stormwater Authority	7:30 pm											
14	Board of Commissioners	7:00 pm											
11-3	31 Tax Office	Closed											
15	Planning Commission	7:00 pm											
17	Zoning Hearing Board	7:00 pm											
21	Development Authority	6:00 pm											
23	Recreation and Parks Board	7:00 pm											
28	Board of Commissioners	7:00 pm											
	<u>FEBRUARY</u>												
1_29	R Tay Office	Closed											

1-28	3 Tax Office	Closed
7	Sewer Authority	7:30 pm
7	Stormwater Authority	7:30 pm
11	Lisburn-BINGO	Doors open at 12:00 pm
11	Board of Commissioners	7:00 pm
18	President's Day	Township Office Closed
19	Development Authority	6:00 pm
19	Planning Commission	7:00 pm
21	Zoning Hearing Board	7:00 pm
25	Board of Commissioners	7:00 pm
27	Recreation and Parks Board	7:00 nm

MARCH

7	Sewer Authority	7:30 pm
7	Stormwater Authority	7:30 pm
11	Lisburn Fire Co-Roast Turkey Dinner	11:00-2:00
11	Board of Commissioners	7:00 pm
21	Zoning Hearing Board	7:00 pm
18	Development Authority	6:00 pm
19	Planning Commission	7:00 pm
25	Board of Commissioners	7:00 pm
27	Recreation and Parks Board	7:00 pm

APRIL

5	Sewer Authority	7:30 pm
5	Stormwater Authority	7:30 pm
8	Board of Commissioners	7:00 pm
13	Easter Egg Hunt	10:00am
15	Development Authority	6:00 pm
16	Planning Commission	7:00 pm
18	Zoning Hearing Board	7:00 pm
19	Good Friday	Township Offices Closed
22	Board of Commissioners	7:00 pm
24	Recreation and Parks Board	7:00 pm
27	Gardeners Gathering	10:00am

OFFICIALS IN ACTION

The Board of Commissioners approved the following:

RESOLUTIONS

2018-R-38 Approving the transfer of restaurant liquor license No. R-9473 into Lower Allen Township. (Adopted 10-8-18)

2018-R-39 Hiring Matthew K. Reynolds, Maintenance Specialist for the Public Works Department. (Adopted 10-8-18)

2018-R-40 Recognizing Eric Stauffer of the West Shore Rec Commission. (Adopted 10-22-18)

2018-R-41 Recognizing Todd Miller of the West Shore Rec Commission. (Adopted 10-22-18)

<u>2018-R-42</u> Opposing Legislation for Statewide Collection and Distribution of the Local Earned Income Tax (EIT). (Adopted 11-13-18)

2018-R-43 Establishing Fees and Charges authorized by various Ordinances and Statutes for Administration of Township Business in accordance with these Ordinances and Statutes. (Adopted 12-10-18)

2018-R-44 Authorizing the execution of 17th-18th-State-Hummel Green Light Go program grant/reimbursement agreement with the Commonwealth of Pennsylvania, Department of Transportation. (Adopted 12-10-18)

2018-R-45 Authorizing the execution of Rossmoyne-Wesley Corridor Green Light Go program grant/reimbursement agreement with the Commonwealth of Pennsylvania, Department of Transportation. (Adopted 12-10-18)

2018-R-46 Authorizing the execution of Gettysburg-Slate Hill-Locust Project Green Light Go program grant/reimbursement agreement with the Commonwealth of Pennsylvania, Department of Transportation. (Adopted 12-10-18)

<u>2018-R-47</u> Concluding that adequate analysis has determined that the impact to the Township's debt limits and the risk levels are acceptable relating to the Lower Allen Township Development Authority's proposed issuance of the Guaranteed project note, Series of 2019 (federally Taxable). (Adopted 12-10-18)

ORDINANCES

2018-05 Adding Chapter 134, Litter, to the Codified Ordinances of Lower Allen Township. (Adopted 10/22/18)

2018-10 Delegating Certain duties related to Stormwater Management to the Lower Allen Township Stormwater Authority. (Enacted 10-22-18)

2018-11 amending the existing Lower Allen Township Non-Uniformed Retirement Plan ("Plan"), in order to add defined contribution features and to comply with the Federal and Commonwealth of Pennsylvania Laws and Regulations in effect. (Enacted 11-26-18)

2018-12 Appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the fiscal year 2019. (Enacted 12-10-18)

2018-13 Fixing the Tax rates for the year 2019. (Enacted 12-10-18)

2018-14 Amending the codified Ordinance of Lower Allen Township, 1997, as amended, Section 32-7, dealing with compensation of the Township manager. (Enacted 12-10-18)

2018-15 determining to incur lease rental debt in the maximum principal amount of Fourteen Million Two Hundred Thousand Dollars (\$14,200,000), to be evidenced by a Federally Taxable Guaranteed Project Note to be issued by Lower Allen Township Development Authority in connection with a certain capitol project being undertaken by said Authority, and other actions. (enacted 12-10-18).

(continued from front page)

Stormwater Updates

payment to Lower Allen Township to maintain stormwater facilities and fund other stormwater related expenditures. At their November 1, 2018 regular meeting, LATSA unanimously approved Resolution 2018-A-01, enacting the Stormwater Fee rate of \$19.00/ERU to be billed quarterly. A Stormwater Credit and Appeals Policy is being drafted currently and will be reviewed and discussed by the LATSA board at their monthly meetings.

The initial quarterly Stormwater Fee bills are projected to mailed in April 2019. If you currently receive a refuse and/or sewer bill, you will see this charge as a separate line item on your bill. If you do not receive a refuse and/or sewer bill, you will now receive a stormwater fee bill from the Township.

Arcadis's October 8, 2018, presentation is available for review on the Lower Allen Township website: http://www.latwp.org/wp-content/uploads/Lower-Allen-Stormwater-Fee-Study-Board-Presentation-80ct2018.pdf.

Updates on the Stormwater Program and information about the Stormwater Authority will be placed on the Township website (www.latwp.org) and in future issues of the Township News. If you have any questions regarding the fee, stormwater program or the Stormwater Authority, please contact Rebecca Davis, MS4 Coordinator, @ rdavis@latwp.org. or 717-975-7575 ext. 1010.

2019 BUDGET

The 2019 Budget was enacted on December 10th. This article summarizes budget highlights, tax changes, the thought-process behind it all, and takes a look into what the future may hold.

General Fund operational expenditures increased for 2019 to \$11,633,860 from \$10,641,386 in 2018, an increase of 9.3%. The 2019 Budget shows a surplus of \$188,810. In addition to operating expenditures, there is also \$3,932,740 budgeted for capital projects and purchases as described below, plus various other vehicles and equipment.

Like all recent years, the lion's share of the upturn went to public safety, which increased by \$1,024,144. Public works increased for the first time in several years, mostly because of one-time capital outlays. Parks and recreation spending decreased due to lower capital spending.

The largest single outlay is for a traffic roundabout at Rossmoyne and Lisburn Roads, which is fully funded through a grant. Other large capital outlays include \$840,000 for an expansion to the Public Works Building, constructed in 1990, so that expensive rolling stock can be kept out of the weather(this is expected to decrease costs in the long-run); \$400,000 to refurbish the Fun Fort at the Lower Allen Community Park, 57% of which will come from grants; \$350,000 for computer software to improve services provided by several Township departments; \$238,000 for a replacement ambulance, and \$173,000 for replacement of a large dump truck.

The Federal Clean Water Act requires development and enforcement of a Municipal Separate Storm Sewer System (MS4) program. While the Township accepts this directive, it is an unfunded mandate requiring an entirely new Township department. Due to a technicality in State law, MS4 revenues must be collected by a separate municipal authority. Expenditures will be paid by the Township and reimbursed by the Authority. Township property owners will see a new \$19 per quarter fee added to their sewer/refuse bill beginning in April 2019.

Those residents with streetlight service will be subject to an assessment increase. Because the Street Light Fund had built up a sizable surplus by 2012, the assessment was lowered for 2013. That excess is now depleted, and the 2019 assessment was raised from the current 44¢ and 11¢ per front foot for developed and undeveloped properties, respectively, to 55¢ and 13¾¢. All other tax rates stay as they are. (See article elsewhere in this newsletter).

Advanced Life Support (ALS) services are currently provided by an outside contractor. A 2018 study by an independent consultant suggests that hiring our own ALS staff would be financially advantageous. Three full-time paramedics were included in the 2019 Budget, along with supporting resources. The change is planned to occur midyear.

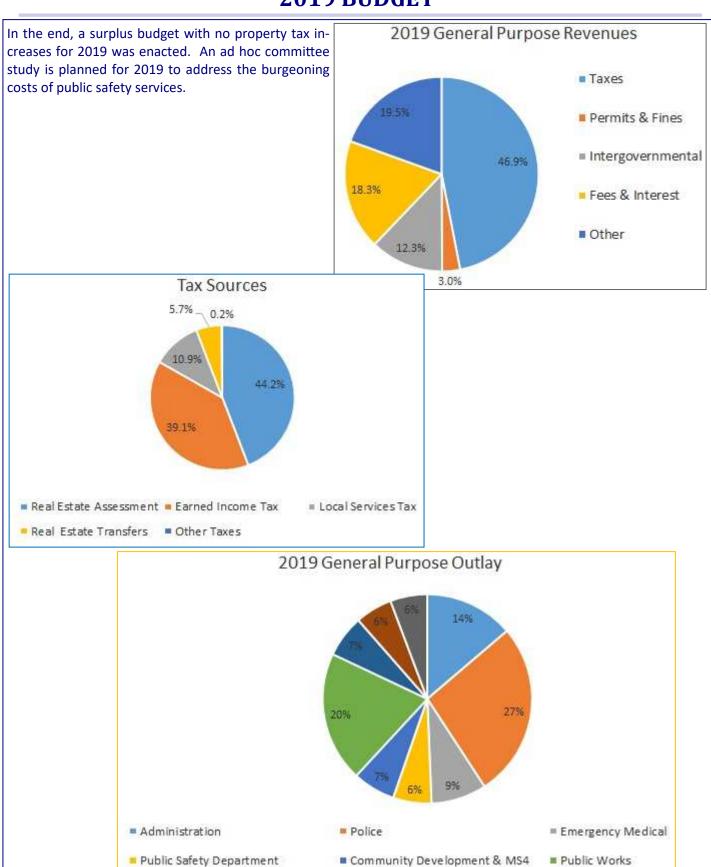
The Township revisits its long-term financial outlook every year. Township staff conjectures, after examining Board actions since the 1950s, that there has been a consistent core-motivation concisely surmised by the Township Manager as "to maximize the standard of living of Township residents and businesses. More specifically to attract incoming residents and businesses whom existing residents would value as neighbors and business partners, and where those coming in are willing to pay a relative premium for property or rent." To meet this goal a long-term prospective is essential to deliver an optimal mix of municipal services at or below market prices.

There may now be more than one core motivation, with some concern about-long-term tax rates rather than net return on services. The vote for the 2019 Budget was split 3 to 2.

One area of concern was police staffing. The Police Department completed a study in 2018 indicating a need for four additional officers. Township management was not completely convinced of the level of urgency, so the need was presented to stand on its own merits. The Commissioners did not opine against the level of urgency, and consequently two new officers were added to the 2019 Budget, with the 3rd and 4th tentatively planned for 2020 and 2021.

This immediate need for new officers was not anticipated when the 2018 tax increase was enacted. The increase was expected to carry the Township forward several years. Staff projected that 4 new officers will advance the need for a tax increase (or service reduction) by several years and will require three ½ mill increases over a number of years, where only two would otherwise have been needed. This change in financial plans was the main reason cited by the two dissenting voters.

2019 BUDGET



Parks & Recreation

Sanitation

= Other

EMPLOYEE MILESTONE • VOLUNTEERS NEEDED

TOWNSHIP EMPLOYEES REACH MILESTONE

Lower Allen Township is proud to recognize the following employees for their years of service. The employees were formally recognized at a recent Board of Commissioners meeting. All of our employees provide a valuable service to the residents and we hope you'll join us in applauding their milestones.

NAME	YEARS/HOURS	STATUS	JOB TITLE	DEPT.
Rick Stumbaugh	10 Years	part-time	Seasonal Maintenance Specialist	Parks
Dianna Knisley	20 Years	full-time	Executive Assistant	Police
Daniel Flint	20 Years	full-time	Township Engineer/PW Director	Public Works

Library Representative resigns

David Schmidt, Lower Allen's representative to the Cleve J. Frederickson Library Board since April 2017, recently resigned due to other commitments. The Township is accepting letters of interest and resumes for a new representative. Please send your letter to Township Manager, 2233 Gettysburg Road, Camp Hill PA 17011.

The Commissioners wish to thank Mr. Schmidt and his family for his enthusiastic support of the Library and his capable representation of the Township to the Library Board.

Stormwater Authority seeking applicants

The recently formed Lower Allen Township Stormwater Authority is seeking interested applicants to sit on this financing authority. The Authority's responsibility is to hold revenues raised from the soon-to-be levied stormwater fees and review funding requests from the Township related to stormwater projects and related costs. A background in stormwater management is not necessary

Volunteers Needed for New Pedestrian/Bike Committee

The Township adopted an updated Comprehensive Plan in 2018, and one of the key recommendations was to establish a new Pedestrian/Bike Committee. Following the previous Comprehensive Plan update in 2006, a similar committee was established in response to citizen concerns about connectivity and safe travel routes for non-motorized transportation. That committee worked diligently to develop a Master Plan for trails and routes throughout the Township, which lead to the construction of several trail projects. Future connections are now documented on the Township's Official Map, which gives those routes standing in future development plans.

Much has changed since the previous committee finished their work: initial projects have been constructed; new neighborhoods have been developed in the Township, and travel conditions have continued to evolve. What has not changed is the interest of citizens to improve connectivity within the community, as this was again a top concern heard throughout the Comprehensive Plan update process.

The new committee will be charged with evaluating past and current ped/bike activities, identifying and prioritizing future plans, and laying the groundwork for those plans to be implemented. If you are interested in serving on the Pedestrian/Bike committee, please contact Erin Trone, Assistant Manager/Community and Economic Development Director, at etrone@latwp.org or 717-975-7575 ext. 1002. Deadline is Tuesday January 15th, 2019.

LA ALERTS



Lower Allen Township 'Community Notification System'

In April 2017, we retired the previous system used to make community notifications for emergencies as well as general notifications of Township

activities. The retired system was largely based upon landline phone numbers contained in the "White Pages" database. As landlines continued to decrease and become less reliable for immediate notifications, it became essential to shift to a mobility based system that provided for a resident's self-determination of a variety of contact options.

With the new system, referred to as "LA ALERTS", you will be able to add the phone numbers (landline and cell phones), email addresses, and text numbers where you wish to be contacted for various notifications. You will also be able to select groups you wish to be included in for emergency and/or routine messaging.

Subscribing is easy! Simply go the Township web page at www.latwp.org and click on "LA Alerts" under the Police & Public Safety News link. Here you will be able to create an account and list the phone numbers and email addresses you wish to be included as contacts. You can also then choose the level of contact and join contact groups. If you have any difficulty you can also subscribe by calling us at 717-975-7575 Ext. 1602 and we will assist you in registering. You may also choose to complete the form at the bottom of this page and mail to Lower Allen Township, 2233 Gettysburg Road, Camp Hill, PA 17011, Attn: LA ALERTS (or use the drop box near the flag pole in our parking lot).

You will no longer receive EMERGENCY or other notifications unless you subscribe to the "LA ALERTS" system. Do not hesitate. Subscribe today!

ALERTS	Please PRINT I am a Lower Allen Township: NAME AND AI	ResidentBusiness
Resident or Business Name:		
Street Address:		
Apartment or Suite #:	City:	Zip:
	PHONE AND EN	MAIL
Phone (HOME): ()		
Phone (CELL): ()	Circle One (TEXT or VOICE)	EMAIL:
Phone (CELL): ()	Circle One (TEXT or VOICE)	EMAIL:
Phone (CELL): ()	Circle One (TEXT or VOICE)	
	GROUP SUBSCRIE	TIONS
I would like to subscribe to the follo	owing groups: Emergency Ale	erts Flood Plain Alerts TMI Alerts
Leaf/Trash Pick-up Weathe	r AlertsTownship Newslette	rs/Events LA Business Owner/Operator

PENN WASTE INFORMATION

How to Properly Dispose of Sharp Objects



This knife immediately poked out of a plastic trash bag as soon as our team member picked it up. The knife should have been placed inside of a container or cardboard box, taped shut, and THEN placed in the plastic trash bag. Please keep our employees' safety in mind when disposing of dangerous items!

Fire Safety Reminder: How to Properly Dispose of Ashes

With the cooler weather of winter upon us, everyone's breaking out their fire pits and roasting s'mores! It's important to keep safety in mind when sitting around the fire and when the fire is done. Hot ashes can cause major safety issues for not only you, but for our employees as well.

Hot ashes and coals from fires can remain hot enough to start fires for many hours or even days after a fire is out. The amount of time it takes for



hot ashes to cool depends on many factors, some of which include how hot the fire was, what was burning, how much un-burned fuel remains if fuel was used, etc. Please keep all of these factors in mind when disposing of hot ashes.

In order to properly dispose of the hot ashes, here are some tips to keep in mind:

- If possible, allow ashes to **cool** in the area where you had the fire for several days. These areas are designed to contain their heat safely.
- When it is time to dispose of ashes, **test** to ensure the hot ashes are cool **by placing them in a card-board box or paper bag before disposal**. In this situation, never leave these ashes unattended until they are cool enough for disposal. If the ashes are too hot, they will begin to burn through the box or bag.
- **DO NOT dispose of hot ashes with yard waste material**. By placing ashes with yard waste, such as tree trimmings and leaves, the potential for fires increase substantially.

Please keep these tips in mind when disposing of ashes this winter.

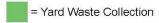
2019 PENN WASTE CALENDAR

2019 Lower Allen Township Trash & Recycling Collection Calendar

		Ja	nua	iry					Fel	ru	ary			March								April						
S	М	T	W	T	F	S	S	M	I	W	T	F	S	S	М	T	W	T	F	S	S	M	T	W	Т	F	S	
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6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
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														31														

	May								J	une	9			July								August						
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							30																					

September					October					November						December											
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8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				



Observed holidays are noted in RED. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

BASIC RESIDENTIAL GUIDELINES



- Trash, Recycling, and one bulk item must be curb side by 7:00 AM on your scheduled collection day.
- Yard Waste must not exceed 6 feet in length, 4 inches in diameter and must be bundled or placed in a Township-provided container.
- Yard Waste will be collected on the same day as trash and recycling beginning in April and continuing through November. (See Calendar Above)
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- · No construction debris will be collected curb side.
- To stay up to date on collection updates, sign up for E-News Updates at www.pennwaste.com.



Creating a green community together.



www.pennwaste.com

Penn Waste Inc. • PO Box 3066 • York, PA 17402



Lisburn Community Fire Company

65 Years
Lisburn
Community
Fire Company
1954-2019

65th Anniversary

This year we are celebrating our 65th year of serving the community.

Thank you for supporting us all these years.



New Tanker is coming to Lisburn in January 2019

We purchased a new 3,000 gallon Tanker being built now in Pennsylvania. This will replace our current 1993 tanker. The new Tanker, expected to be delivered in early January costs \$413,000. After a generous Lower Allen Township contribution, we applied for and obtained a \$165,000 low interest loan. Because of the community's generosity, we paid off the Fire Engine loan five years early. Watch our website and Facebook page for more information on delivery of our tanker.

Thank you for your support! We can't do it without you.

MARCH 10th —TURKEY DINNER

We serve from 11:00-2:00. In addition to turkey we will be serving mashed potatoes, stuffing and gravy, corn, cranberry sauce, rolls, drinks and homemade desserts. The cost is \$10.00 for adults and children 4 to 10 years are just \$4.25. Hope to see you there! To go meals are available for the same price.



AUGUST 2019 Wed Thu Fri Sat 66th Annual Lisburn FESTIVAL 7 8 9 10



1800 Main Street Lisburn, Mechanicsburg, PA 17055 (717) 766-3994

LisburnFire24@gmail.com—Please note new email address

MS4 UPDATES • STREET LIGHT ASSESSMENT

MS4 UPDATE

BEST MANAGEMENT PRACTICES (BMPs)

What are BMPs?

The primary method to control stormwater discharges is the use of Best Management Practices (BMPs). BMPs are structural, vegetative, or managerial practices used to prevent or reduce stormwater pollution. While there are many types of structural BMPs used to control stormwater, they can be classified into



two broad categories: Above Ground and Below Ground. Examples of Above Ground BMPs include basins, dry ponds, wet ponds, sand filters, bioretention, rain gardens, swales, channels, etc. Below Ground BMPs are typically unseen and can include underground pipe storage systems, sand filters, infiltration trenches, storage devices, etc.

Properly Functioning BMPs are required for adequate Stormwater Management:

You, as the owner of the stormwater feature, the manager of a commercial site, or as a member of a Homeowner Association (HOA) need to understand the importance of the facility on your property and your obligation to continue its proper functioning. Proper maintenance is critical for the successful functioning of the facility.

There are different maintenance requirements that should be implemented depending on the type of BMP that is located on your property. The Lower Allen Township Website has a link to the PA DEP BMP Manual, which contains detailed maintenance requirements for specific BMP types (http://www.latwp.org/wp-content/uploads/PA-DEP-BMP-Manual.pdf). BMPs should be inspected routinely, and after all major storms, to address maintenance and repairs that may be required to maintain proper functioning of the BMP.

As a landowner of property with a BMP, your responsibility to maintain these facilities helps not only you but the whole community around you. Regular maintenance programs should be implemented and used to ensure the BMP continues to function properly. Lower Allen Township property owners who have an existing BMP on their property and an Operations and Maintenance Agreement with the Township are required to report the condition of their BMP to the Township on an annual basis. Letters are sent out annually, in December, requesting submission of the inspection reports to the Township. Please contact Rebecca Davis, MS4 Coordinator, at rdavis@latwp.org or at 717-917-7575 ext. 1010, if you have additional questions or concerns regarding a BMP located on your property and associated maintenance requirements.

Street Light Assessments

Since 1985 Lower Allen Township has had a Street Light Assessment, an annual fee charged to properties within 300 roadway feet from a street light, to pay for the electricity and maintenance of the lights. The ordinance requires that vacant lots be assessed 25% of the developed lot rate.

In 2012, the rates were decreased from 13¢ (per linear front foot) for vacant properties and 52¢ for developed properties to 11¢ and 44¢, respectively. The reason for the decrease was that significant savings began to accrue in the Street Light Fund due to electricity market shopping, and the Commissioners felt that it was time to use that surplus until it came down to a level that would meet our Fund Balance Policy, which is 15% of annual expenditures. A portion of the surplus was used to balance the Street Light Fund budget for seven years.

During 2018, the surplus fell below the recommended Fund Balance Policy level. In order to halt the reductions to fund balance and keep the Fund healthy, street light assessments were increased for 2019 to 13.75¢ per foot for vacant parcels and 55¢ per foot for developed parcels. The Street Light Assessments show up as a line item on your Township Real Estate Tax bill.

LOWER ALLEN AUTHORITY • COUNTY VECTOR CONTROL

Sanitary Sewer Service Rates for 2019

Sanitary sewer service rates will remain the same in 2019. The Authority continues to meet its customer service needs and environmental compliance goals cost effectively.

Sanitary Sewer 2019 Service Rates

- Residential \$70 per quarter
- Non-Residential\$70 per quarter base fee

Plus \$4.00 per 1,000 gallons per quarter

Property owners with delinquent sanitary sewer bills not on a payment plan are subject to a Water Service Shut-Off, Municipal Property Lien, District Magistrate, and Sheriff Sale collection actions.

Vector Control Weights & Measures 310 Allen Road Suite 701 Carlisle, Pennsylvania 17013 717-240-6349 717-240-7754 fax www.ccpa.net/vector

COMMISSIONERS OF CUMBERLAND COUNTY

Vincent T. DiFilippo

Chairman

Jim Hertzler

Vice-Chairman

Gary Eichelberger

Secretary



A Note from the Cumberland County Mosquito Control Program:

Cumberland County Vector Control in Cooperation with Keep Pennsylvania Beautiful and PA Cleanways conducted a County Wide tire collection at Tower Road in Enola on September 29th, 2018. We would like to give special thank you to the Township of East Pennsboro for supplying the facility and lending personnel to help with the collection, it was greatly appreciated. Thanks to Cumberland County Recycling for lending signs and supplies for the collection. In total we collected 611 tires from 10 municipalities. The money collected will be used to cover the cost to

properly recycle the rubber of the tires. This will greatly eliminate the reproduction habitat for mosquitos leading to a safer outdoor environment.









Marcus Snyder—Public Health Technician Vector Control Weights & Measures Cumberland County Pennsylvania 310 Allen Road Suite 701 Carlisle, PA 17013 717-240-7808 717-448-5405 mtsnyder@ccpa.net

AUTHORITY NEWS • TOWNSHIP HISTORY • PUBLIC WORKS BUILDING

Stop & Think Before Flushing Plastic

Plastic products flushed into the sanitary sewer system can create problems. Flushing plastic materials increases the risk of having a costly service lateral line blockage repair and requires the need for further treatment system removal. The practice of flushing small plastic products like contact lenses in the U.S. reportedly creates more than 20 tons of microplastics a year. It is projected that 1.8 to 3.36 billion lenses are flushed yearly. In the sanitary sewer system the lenses breakdown into hard to remove microplastics. Microplastics once in the environment have been found to negatively impact aquatic animals. A simple first step is to stop flushing plastic products and place them in the trash can for proper solid waste disposal.

For those of you who like local history

Does anyone remember White Hill Speedway? It was only short lived in 1938 and a portion of 1939. The track was listed as an egg-shaped, short 1/2 (4/10th) mile. The hairpin 1/2 turns were located at the Brewhouse Grille (Iron Kettle) and the long sweeping 3/4 turns were located at Fager's Plumbing Supply. The track featured sprint cars and also had motorcycle races. Otis Stine of York was credited with the track's first win.

The track was built by L.B. Smith, owned by Emanuel Bucher and managed by Elmer Norris. Norris was also one of their top drivers and a several-time winner at White Hill.

A special thanks to Chris Stover for requesting information about White Hill Speedway. This is a little known fact about Lower Allen Township. Also, thank you to Steve Bubb from Eastern Museum of Motor Racing. Steve is the librarian at the museum and provided much of the information about White Hill.

Public Works Expansion

Included in the 2019 Budget is \$840,000 to expand the Public Works building by 9,120 square feet, adding 94 feet to the rear of the existing building.

The current Public Works building was constructed in 1990. At the time, our Public Works staff included 9 equipment operators/laborers and 2 mechanics. The building was designed to hold 5 dump trucks, 1 pickup truck, 5 pieces of heavy equipment, a tractor and three leaf units. Today, our public works staff includes 13 operators and 3 mechanics, and they operate 8 large dump trucks, 4 small dump trucks, 6 pickup trucks, 4 pieces of heavy equipment, 2 tractors and 4 leaf units.

Quite a bit of growth has taken place in the Township in the 28 years since the Public Works building was built, requiring additional manpower and equipment. The Public Works and Fleet Maintenance staffs have made do with their shrinking work space as more vehicles are moved in and out of the building. At least a half hour is spent every morning and afternoon moving the trucks in and out of the Fleet Maintenance work space, and those that do not fit stay outside. The tight quarters present hazards for both personnel and machines as the opportunity for injury and damage increases.

Winter weather presents another challenge as trucks cannot be parked inside with the plows attached. They are either kept outside with the plows attached, which delays road response because of snow and ice removal from the trucks, or the plows are attached outside in the snow and ice, also delaying response.

The new building addition will allow trucks to be parked indoors with the plows attached, as well as free up the Fleet Maintenance work space. It will also provide some additional storage. With his expansion, the building is expected to serve the needs of Public Works for another 25-30 years.

WINTER READINESS

A smart way to shovel your drive

How to reduce the possibility of getting a huge pile of snow in your driveway opening when snowplows clear your street:



Tips for Weathering the Winter

- Consider using non-toxic de-icing substances such as clean clay cat litter, sand, or fireplace/stove ash to prevent hazardous waste from chemicals. Chemical deicers can be hazardous to your pets, your trees and shrubs, and the environment. Antifreeze that leaks from car engines and chemical snow melters on driveways, roads, and runways can pollute
 surface waters and groundwater through the soil.
- Winterize your vehicle by checking your air filter and fluid levels, checking tires for tread wear and proper inflation, and checking the condition of your windshield wipers. Ensuring your vehicle is ready for weather changes will reduce damage, which prevents waste from broken parts, and will keep you safe on the road.
- If you have a wood-burning fireplace, save your ashes in a tin instead of throwing them away. Cold wood ashes can be mixed in your compost heap to create a valuable soil amendment that provides nutrients to your garden.
- Close the recycling loop. Many articles of clothing, such as jackets, scarves, gloves, and boots, are now made from recycled materials. Most fleece products are made from recycled plastic soda bottles, and certain clothing and shoe manufacturers use recycled cotton scraps and rubber tires to make their products.
- Winter storms often cause power outages. Prevent waste by keeping rechargeable batteries rather than disposable
 ones stored throughout your house with your flashlights. If you do use disposable batteries, prevent hazardous waste
 by buying batteries with low mercury content.
- To make sure your heating system (boiler, furnace or heat pump) is operating at its most efficient level, it is a good idea
 to have a contractor perform a routine check-up and any necessary maintenance on the equipment before freezing
 weather drives up your energy bill.

WEATHER EMERGENCIES

Weather emergencies may be declared whenever there is a forecast or accumulation of 3 or more inches of snow or when conditions are dangerous. A Snow Emergency will be declared and announced in the media giving a time (not less than 6 hours) by which **ALL VEHICLES** must be moved off all the streets.

The Public Works Department's initial priority is keeping major arteries and feeder roads open. As the emergency subsides and crews become available, the plows will clear curb to curb and move into residential areas.

Vehicles left on the street during a weather emergency are subject to being ticketed and also towed and stored at the owner's expense. Please adhere to the above regulations so emergency personnel can focus on recovery and returning life to normal in the Township.

Please contact the Police Department at 975-7575 if you have any questions or concerns.

WINTER READINESS



Winter Deicing

Winter deicing, or de-icing, is a common practice to manage ice and snow in cold climates by businesses and homeowners alike. Winter weather often leaves us dealing with snow and ice on our sidewalks and driveways. Currently the most common substances used for this are salts. However, the salts can be harmful for the environment; as they kill plants, ruin soils and are toxic to many species within stream ecosystems. Shoveling is the best form of snow and ice removal. The old standard of using sand for traction is good but must be used sparingly. The sand can clog storm drains, destroy habitat in streams through the increase in

sedimentation in the waterways.

Homeowners do have some choices when it comes to the kinds of deicing <u>chemicals</u> but the important thing to remember is to choose carefully and use sparingly.

Removing Snow & Ice Responsibly

The increased use of salts for deicing over the last 50 years has this country currently using over ten millions tons on the road-ways annually. There are alternatives to using salts even for the homeowner. Deicers are designed to loosen the ice so that it is easier to shovel. All substance options should be used sparingly to minimize the damage to waterways and the environment.

- **Shoveling** Very effective but can be back breaking and is the least damaging to the overall environment. **Snow blower** Easier on the back. Best if used before any deicers are used so as not to throw the **chemical** on to plants.
- **Sand** best for traction. Use sand *sparingly* as it can clog storm drains and choke waterways. Be sure to sweep up excess to minimize the amount of sand that gets into storm drains and waterways.
- **Bird seed** another traction method and it is biodegradable, or even better, birds will enjoy eating it in the winter months!
- Safe PawTM— Is not a salt but an amide/glycol mixture that is safe for the environment and is biodegradable.
- Calcium chloride— works at very low temperatures, and you can use less. It is also easier on vegetation than regular Rock salt (sodium chloride). This is still a salt and can be toxic to waterways. Use Properly and SPARINGLY!

Liquid deicer chemicals— For areas that experience large occurrences of snow and ice, deicing chemicals are necessary. The liquid deicers works best when used BEFORE a storm hits, this is called Anti-icing. A thin layer of liquid deicer applied to sidewalks and driveways prevents the formation of ice. Timing is key to minimize the wash-off potential from rain. This method requires less product than granular forms of deicers which can be more economical.



Winter Parking

The Police Department would like to remind residents about parking regulations during the upcoming winter season. Beginning December 1 through March 31 along posted streets residents may only park their vehicles on one side of the street as indicated by the street signs. The side that is permitted for parking alternates on a monthly basis. Please be sure that you are parking on the correct side of the street. Your compliance with this Ordinance allows the Public Works Department to get into the developments to quickly clear a travel lane without weaving between vehicles parked on opposite sides of the street. The following streets have

odd/even signs posted:

Shoreham Road 19th Street **Elmhurst Road** Letchworth Road 20th Street **Highland Drive** Letchworth Drive Strafford Road **Kelton Road Manchester Road Apple Drive** Village Road Chatham Road Kent Road Norman Road Warwick Road **Chatham Drive Kent Drive** Oxford Drive Wyndham Road

Cherokee Avenue Kingsley Road

Vehicles that are in violation of the **odd/even** parking requirements are subjected to being ticketed.

BULK ITEMS · TRASH · YARD WASTE

CHRISTMAS TREE PICK-UP

The township will be picking up Christmas trees from January 7th through the 18th on your regular trash collection day. Please make sure you remove all ornaments, garland and lights. No bagged trees will be picked up.



BULK ITEM DISPOSAL

One bulk item per week can be picked up curbside, by your trash hauler. For residents' convenience, four loads per household per calendar year can be brought to the Public Works facility. The business hours for dropping off items at Public Works is Monday – Friday between the hours of 7:00am – 3:00pm. For residents' convenience, the facility is open the second Saturday of the month 8:00am – 1:00pm, from April through November.

Bulk items - Household appliances, furniture, carpet and wooden items - (outdoor furniture, swings and landscaping timbers). Lawn mowers, snow blowers and trimmers (with all fluids removed) will also be accepted. A \$25.00 fee will be assessed for households exceeding their 4 load limit.

Shingles, concrete, dirt, paint, tires, oil, fuel, glass, pressurized tanks, TV's and Computer Equipment WILL NOT be accepted.

Please refer to the Cumberland County website, www.copa.net, for recycling guidelines and disposal locations for electronics and hazardous materials.

CURBSIDE YARD WASTE PICK UP

The Townships' yard waste recycling program will be starting in April and will be collected by your trash hauler on your regular trash day. Yard waste collection will proceed through the last week in November. Residents may bring their yard waste directly to the Public Works facility, located at 1400 St. Johns Road, Monday through Friday, between the hours of 7:00am – 3:00pm. The second Saturday drop off will be offered starting in April and ending in November. Lower Allen households are limited to four loads of brush (yard debris) to Public Works, per calendar year. A \$25.00 fee will be assessed for households exceeding their 4 load limit.

Landscape Contractors working at properties in the Township may haul yard waste generated at those properties to the Public Works facility when accompanied by the resident, or with prior approval. A contractor's yard waste permit is required to be purchased by contractors using the facility.



Yard waste consists of garden debris, leaves, sticks, branches and stumps (no larger than 14 inches in diameter). Grass clippings and sod are **NOT** considered yard waste and should be bagged and put out with regular garbage, or composted. Branches must be bundled with twine or string, and not exceed 6 feet in length or 4 inches in diameter. Maximum weight is 45lbs.

Yellow yard waste bins should be used for smaller manageable amounts of debris. No trash bags or garbage should be mixed in with the yard waste. Yellow yard waste bins can be picked up at the Municipal Services Center during regular business hours. Unlimited amounts of yard debris may be placed curbside, using the previously stated guidelines.



Municipal Services Center, 2233 Gettysburg Road, Camp Hill, PA 17011 Between the hours of 8 am and 4 pm, Monday-Friday.

Limit one per residence. Additional or replacement containers available for a \$10 fee.



LEAF COMPOST · FUN FORT/LACP DATES · NEW TOWNSHIP BUSINESSES

ATTENTION: Businesses and Organizations, let us help you get your information in front of many Township News readers.

<u>Price</u>	Ad Si	ze# of Issues	
\$250.0	00	(3 1/2 x 2)	4
\$75.00)	(3 1/2 x 2)	1
\$600.0	00	(6 1/2 x 4)	4
\$175.0	00	(6 1/2 x 4)	1

To arrange for your ad to be published in the next quarterly issue, available in October, call 975-7575, ext. 1003 or email hgrundon@latwp.org.



Leaf Compost and Wood chips

Leaf compost and wood chips are available to Township residents year round, for self-loaded pick up at the Public Works facility. All leaf compost and wood chip deliveries will be made on Thursday and Friday mornings, starting in April, 2019.

Lower Allen Community Park Field of Dreams Fun Fort

Lower Allen Township was awarded a grant for \$192,000.00 from the Department of Conservation and Natural Resources, for improvements at the Fun Fort in Lower Allen Community Park. This grant, combined with a \$30,000.00 state grant, is part of \$400,000.00 in the 2019 budget to replace the deteriorated section of the Fun Fort. Public Works will begin demolition this winter and construction can be started in early spring, weather permitting. The Fun Fort will be closed during that time.

PARK DATES TO REMEMBER:

Annual Easter Egg hunt – April 13, 2019 10:00am – 11:00am

Gardener's Gathering - April 27 - 10:00am - 1:00pm

These Community Events will be held at The Lower Allen Community Park. Watch for more details on the Township website at www.latwp.org or on Facebook!

If you or your organization is interested in sponsoring an event or volunteering the day of the event, please contact Wendy Hayden, at 717-975-7575 Ext. 2104

The Barn at Lower Allen Community Park

Weddings and Receptions • Family Reunions • Birthday Parties • Bridal Showers • Baby Showers • Company Picnics • Meetings

Fully Renovated, But Still Has a Rustic Touch

Upper Level - Seats up to 120 people
Lower Level - Seats up to 50 people

Each level offers a kitchen area, equipped with: Microwave •Large Sink Full Size Refrigerator with Freezer • Use of Gazebo • Tables and Chairs

For Rental Availability,
Contact: Wendy Hayden
whayden@latwp.org
975-7575, ext. 2104





Lower Allen Community Park 4075 Lisburn Road Mechanicsburg, PA 17055

MARCH 10 Daylight Saving Time Begins

When you change your clock remember to change the batteries in your smoke alarms and carbon monoxide detectors.



NEW TOWNSHIP BUSINESS



- Starbucks 1106 Carlisle Road
- Dave & Buster's 3503 Capital City Mall Drive

TAX OFFICE · AMBULANCE SUBSCRIPTIONS

QUARTERLY TAX TIPS

2019 yearly dog licenses for Cumberland County will be available in the tax office on March 1st, 2019. The Pennsylvania Dog Law states that all dogs over 3 months of age are required to have a dog license. Hampden Township, New Cumberland Borough and John Gross, Treasurer of Cumberland County also sell yearly dog licenses. John Gross is the only one that sells life time dog licenses.

If you are delinquent on your 2018 Lower Allen Township/Cumberland County and/or West Shore School District real estate taxes you will be contacted by Cumberland County Tax Claim mid-February. They automatically add \$15 to the tax bill and add interest February 1st along with affecting your credit and a lien goes on your property with your mortgage company. If you are delinquent on your 2018 West Shore School District per capita tax bill, you will be notified by Statewide Tax Recovery late January or early February. Once the collection agency receives your delinquent tax bill they add an additional \$25 to each tax bill along with affecting your credit. If you receive a delinquency notice and you believe it was an error, please research with either a stamped paid receipt or cancelled check and provide to me and I will research it in the tax office with my records.

2019 Lower Allen Township and Cumberland County Real Estate taxes dated March 1, 2019 will be mailed on March 1st.

If you need paid receipts (\$1 per copy) for your rebate and/or tax return please send a self-addressed stamped envelope with a note requesting it and a check for the number of copies and I will return the receipts to you via mail. You can email me at bmiller@latwp.org or millekbkle@gmail.com.

The Tax Office will be closed: January 11th thru March 1st, 2019

"Professional, Yet Personal...That's My Bottom Line"



Ambulance Subscription Renewals

The 2019 Ambulance Subscription Renewals were mailed out in December. Ambulance Subscriptions are good for the calendar year of 2019. The Board of Commissioners set the Subscription rates for 2019 at \$75 for a Single Subscription and \$95 for a Household Subscription. If you did not receive a subscription form, or if you have any questions please contact Bev Putric at 975-7575, ext. 1205.

Why have a subscription? The cost of a trip in an ambulance is very high and insurance generally does not pay the full bill. By becoming a subscriber, if you call 911, are transported to a hospital and the transport is deemed medically necessary, Lower Allen EMS will accept the insurance company payment as payment in full for your first trip. Subscriptions do **not** cover routine transportation, transportation for stretcher or wheelchair, or transportation that is not medically necessary. You are responsible for additional mileage costs if you are transported past the closest appropriate facility.

WEST SHORE RECREATION NEWS• FREDRICKSEN LIBRARY





FREE WELLNESS WEEK IS BACK!

Acquaint yourself with many of the Active Wellness activities offered this season and "try them on for size" Try as many as you like. Pre-register.

Booty Barre – RIPPED Pi-Yo - Hatha Flow Yoga Insanity - Step Challenge Gentle Yoga - Pound Muscle Pump - Belly Dance Kickboxing & Abs - Tabata Zumba Toning - Pilates



Fun4Kjds

Kids can learn and grow while having fun taking part in activities designed especially for them. Check out a few to Beat those Winter Blues:

Food Classes
Kinder Programs
Robotics, Engineering & Coding
Martial Arts
Tennis, Soccer
Yoga for Kids
Youth Horsemanship
Pony Prance for Tots
NEW! - Kid's Dance REFIT



WATER WORKOUT

Looking for something to keep that energy going throughout the winter? Have a go at our Water Exercise Programs and Lessons to enhance your cardio-conditioning, strength building, and flexibility;

Aqua Fit, Aquacise

Water Workout, Hydro Hike

Scuba, Diving Lessons

Swim Lessons





Ellis Island & Statue of
Liberty, Cape Cod Islands,
Blue Angels Air Show,
NYC, Philadelphia Flower
Show, NY Finger Lakes,
Homes & Rails in Delaware,
9/11 Memorial
Museum and More!
Choose from our hand
-picked selection of
single day and overnight travel destinations for 2019!



Visit *West Shore Recreation*www.wsrec.org or call 717-920-9515

WINTER/SPRING 2019 REGISTRATION BEGINSJanuary 3, Residents (January 10, Non-Residents)

Fredricksen Library

Take the chill out of winter with live music at Fredricksen! On Sunday, January 13 at 1:30 pm, join us for Latin & Caribbean tunes with Los Montros. Melt those winter blues away with favorite current hits, re-arrangements of classic songs from all genres ranging from popular American love songs to classic salsa, bachata & merengue, and classic reggae standards in a way you've never heard them before!



On Saturday, February 9 at 1:30 pm we welcome Keating Jazz Orchestra's Two-Beat Dames who will be performing music from the 1920s and Dixieland! They have played all over the Central PA area and we look forward to having them in Camp Hill.

Winter Story Times for ages Birth – K begin on January 14. These six-week sessions promote literacy and provide a fun first experience at the library. Session times, days and age groups can be found on the library's website. Call to register.

There are a variety of programs and activities for all ages taking place at the library! Visit our website at www.fredricksenlibrary.org for a complete list of events. Follow us on social media to stay up-to-date on our happenings. Look for us on Facebook, Instagram, Twitter and Pinterest.

Fredricksen Library 100 N. 19th Street, Camp Hill, PA 17011 717-761-3900



2233 GETTYSBURG ROAD • CAMP HILL, PENNSYLVANIA 17011

SNOW AND ICE REMOVAL AFTER STORMS

Please remember that there is an Ordinance that is enforced for snow removal in Lower Allen Township:

- Sidewalks must be clear of ice and/or snow within 24 hours after the precipitation stops.
- Snow shall not be thrown into the roadways when clearing sidewalks and driveways,
- Snow may not be pushed into the yards of other residents and businesses when clearing driveways,
 sidewalks and parking lots.

2019 Newsletter Subscription Form

Yes! I am enclosing \$5.00 with this completed form. Sign me up today for delivery of the Township News to my mail box, for a one time payment of only \$5.00 for the entire year of 2019.

Name:	Phone#:
Address:	