Assistant Manager's Monthly Report
August 2016

Development Authority

• On August 31st Flinchbaugh Bolinger LLC settled on 1993 Hummel Avenue. The sale price was $590,000. The Development Authority offered $8,000 to help pay for repairs. The Development Authority will finance the buyers at a 4% interest rate for a period of five years for a 20 year mortgage, this means that the majority of the financing will be paid to the Development Authority in a balloon payment at the end of five years. Following the September 19th meeting of the Development Authority, the Authority celebrated the sale, appropriately at Flicnhy's with the new owners.

Facilities

• Work has begun on the 911 Memorial which will be placed in the triangular piece of land in front of the Fire Bays. Public Works and Scot Emerson have been digging the foundation, so Golden Lake Kennel can set the memorial stones. The memorial will remain covered until landscaping around the memorial can be completed. Lower Allen Fire has been fund raising to pay for the memorial stones and landscaping.

• Annual transformer testing was completed.

• The separator in the Fire Bay was pumped and cleaned to maintain compliance.

• Semi-annual elevator inspections were completed.

• Staff has spent much time researching pricing and projects for the 2017 Operating and Capital Budgets.

• Normal preventative maintenance and repairs (rooftop units, light bulbs, sinks, etc.) continue.

Community and Human Resources

• Lower Allen received a wellness grant for $1,000 from Benecon for employees to receive on-site flu shots on September 26th.

• Staff has spent time researching pricing and projects for 2017 Operating Budget.

• New hires- Two new crossing guards have come on board, Leanne Synder and Jason Lane