Assistant Manager's Monthly Report  
March/ April 2017

Economic Development

- The Development Authority met on March 20th, and reviewed the Amusement Device Ordinance and recommended some changes to update it to make it easier for businesses to comply with it, and easier for staff to enforce it. The Development Authority reviewed this ordinance because it affects businesses and potential economic development opportunities.

- The Development Authority met on March 20th. At that meeting the Authority approved the hiring of Brown, Schultz, Sheridan & Fritz to complete the 2016 990 IRS Form. At their April 17th meeting, the Development Authority approved the completed 2016 990 IRS Forms, and the forms will be filed and mailed to the appropriate location prior to the May 15th due date.

- On March 24th, Lower Allen Economic Development staff and Commissioner Black attended a meeting with Sheryl Delozier at her office to discuss the status of the prison property. Secretary Wetzel of the Department of Corrections and Representative communicated that he is willing to part with some of the prison land for development, and that he would work with his staff to create a map showing the areas the Department of Corrections would feel comfortable releasing. A follow-up meeting is needed to review and discuss the map. Commissioner Black has also reached out to our contact at the Department of General Services, which is the department that handles real estate transactions for the state to make them aware that Corrections has indicated a willingness to discuss selling some of the SCIC property.

- On April 12th the Township submitted a Community Conservation Partnership Program (C2P2) Grant requesting about $190,000 for the Fun Fort Renovation Project. The grants will be awarded in the fall, so we will not know for several months whether we will receive the grant or no.

- On April 25th, Economic Development Staff will present at the PSATS Conference in Hershey on the role of economic development in Lower Allen Township.

Special Projects

- Comprehensive Plan-

  The Citizen Advisory Committee (CAC) did not meet in April because they are preparing for Visioning Week, which will be held from May 1st- May 4th with six events being held that week. It kicks off at the Municipal Services Center May 1st at 6PM. Then on May 2nd a session will be held at 1:30 at Bethany Village and another at 6:30 at Christ Community Church. May 3rd at 12:30 one will be held at the Rossmoyne Business Park with another at 5PM at the Barn. Finally, a capstone session will be held here at MSC at 6:30PM on Thursday, May 4th.
The CAC, our consultants, and staff have been working diligently to promote Vision Week to hopefully boost turnout. The PR efforts include:

- Posts to the Township Facebook Page
- Post to the Allendale Facebook Page
- A press release which was picked up by the Sentinel
- A featured story in our Spring Newsletter
- Emails to all Lower Allen Staff and Board Members as well as the Fire Companies
- A webpage was created dedicated solely to the Comprehensive Plan project on our website
- The new call alert system- Regroup will be used to place a call and email to residents that have signed up for that system.
- Focus group participants were emailed the information
- Posters have been hung at the locations of the event as well as popular restaurants
- Post cards and brochures have been printed and are available at the Township counter

The Community Survey has also been pushed through those methods. We have received 270 responses so far.